

## Technical Project Support Lead – Contract Position

The Centre for Excellence in Mining Innovation (CEMI) is undertaking the Mining Innovation Commercialization Accelerator Network (MICA), building a national ecosystem as a network of collaborative regional networks. MICA is a \$112 million program, designed to bridge the innovation-commercialization gaps that delay commercial success, domestically and globally. The MICA mandate is to:

- Connect Regional Mining Clusters to Cross-Sector Innovation Centres across the country
- Create a National Network to commercialize innovations into the mining industry
- Utilize the Canadian advantage of SME-based innovations to create a national mining technology ecosystem

### The Role

Undertaking the role as a contractor, the MICA Technical Project Support Lead is an important part of the team responsible for the effective delivery of the National commercialization program. This position is responsible for providing technical expertise and support to the approved and funded MICA R&D projects.

### The Responsibilities

- Provide technical subject matter expertise and support and project monitoring and oversight to ensure projects are executed in accordance with approved budget, deliverables and timelines;
- Provide assistance to R&D project proponents with project progress reporting as required (technical deliverables as well as project scheduling and budget);
- Responsible for reviewing progress reporting and financial claims from R&D projects proponents, reporting on significant variances and/or potential issues that may impact the project's successful conclusion;
- Provide assistance to CEMI, to ensure technical R&D project reporting, including that as required by external funding agreements are completed accurately in a timely manner;
- Represent MICA as required at virtual and in-person public and professional functions;
- Meet virtually or in-person with project proponents, possibly including site visits;
- Provide regular updates and meetings to ensure CEMI is fully aware of material issues with progress of technical R&D projects

### Qualifications and Skills

- Degree or Diploma in Mining Engineering or related field
- Minimum 5 years of experience working in an operating mine environment
- Knowledge about the mining industry, the mining cycle, trends and challenges faced by the mining industry
- Knowledgeable about business, technical issues and innovative technologies
- Effective communication skills including verbal, written and presentation skills
- Proven ability to work effectively and show initiative both independently and in a team-based environment
- Demonstrated willingness to be flexible and adaptable to changing priorities
- Strong project management skills
- Diligent with strong organizational skills
- Experience with customer relationship management
- Bilingualism is preferred (French & English)

Please submit your resume and cover letter in confidence via email to [info@cemi.ca](mailto:info@cemi.ca) by **Friday, February 3, 2023**.

*Note that only those selected for an interview will be contacted. CEMI is committed to equity in employment and encourages applications from all qualified applications including women, aboriginal people, members of visible minorities and persons with disabilities.*